20th May, 2009

**To**

**Steve M.Sinanan**

**Wood ford Street**

**Wood Brook**

Dear Sir

**RE: debt owing twenty one thousand and seven hundred dollars**

**PRE-ACTION PROTOCOL ISSUED IN ACCORDANCE WITH PRACTICE DIRECTION DATED THE 15TH DAY OF NOVEMBER, 2005 MADE BY THE CHIEF JUSTICE OF TRINIDAD AND TOBAGO.**

We act on behalf of Mr.Celestine Joseph and C.Joseph and Associates Limited

This pre Action protocol is issued in accordance with the practice Direction dated the 15th of November, 2005 made by the Judiciary of Trinidad and Tobago.

**FACTUAL SCENARIO**

I was instructed by my client that

1. My client is a builder situate at #91D Main Road, Montrose, Chaguanas.
2. On or about 28th April, 2009, my client agreed with you to execute works at your job site located at Bermont Ridge, Diego Martin. A copy of the quotation is hereto attached.
3. The initial quotation was for $48,000.00. However on further negotiation the agreed price was for $25,000.00, with half down before commencement of the work.
4. My Client instructs that the half was not paid and inspite of that he started the work.
5. My client finished the work and he was only paid $3,300. The remaining of the amount which is $ 21,700.00 is now owing and upon frequent requests from him he was not paid that amount.

**In the Circumstances my client seeks the following relief**

1. The payment of the outstanding amount which is $21,700.
2. Interest till date.
3. Cost of this letter which is $500

**Legal proceedings to be issued**

Please be advised that should you fail and or neglect to respond to this Pre-Action Protocol, Legal proceedings would be issued within 21 days, which could incur further costs for you and also embarrassment.

I am required by the Practice Direction issued by the Judiciary on the 15th day of November, 2005, in respect of Pre Action protocol pursuant to the Civil proceedings Rules, 1998 (as amended) to remind you of the relevant provisions so that you will understand your responsibilities and obligations in respect of my Client’s claim as herein above stated and the powers of a judge of the High Court to impose sanctions, i.e legal costs on any party who fails or omits or neglects to follow and comply with these Pre Action Protocols.

Please be guided accordingly

Yours in Service,

**Christopher Ross Gidla**

Attorney at law