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9th  July, 2019

**To**

The Commercial Manager

Trinidad and Tobago

Electricity Commission

63 Frederick Street

Port of Spain

Dear Sir/Madam

**RE: Tranferring an account of Ralph Ells # 1121429-260578 to Sarah Ells**

We act on behalf of Sarah Ells.

We are instructed

1.that the property to which the account was concerned belongs to Theophilus Ells of Lp NO.8 Bassie Street, Spring Village, Curepe, and Curtis Ells of LP no.8 Bassie Street, Spring Village, Curepe, as Joint tenants. Mr.Theophilus Ells deceased on 2001 and it reverted to Curtis Ells.

2. Mr.Curtis Ells deceased on 2005, and he was survived by 4 Children, namely Sarah Ells, Portia Ells Chelsea Ells, and a minor Shanaiya Ells.

3. Mr. Ralph Ells without necessary consent had the account transferred to his name.

4. Now we are in the process of doing a letters of Administration, and Sarah Ells is the administratrix.

In these circumstances we humbly request to transfer the account from Ralph Ells to Sarah Ells.

Thanking you in advance

Your’s sincerely