**Marlon**

**Valencia**

Dear Sir,

**Re: amount due and owing**

**I represent Mr. Andrew Baird of Bass Street, Cantaro Village, SantaCruz.**

**My client instructs me that on November, 10th, 2009 he brought his Car, Suzuki Baleno, to have the transmission repaired.**

**At that point of time you asked him to pay $3000 and my client paid you part of the money which is $1100.**

**He further instructs me that you asked him to come and collect the said car four days later. My client informs me that he came by you four days later and you told him that it is completed but on checking the vehicle he observed that it has the same problem with which the vehicle was brought in.**

**He was then told to use the vehicle, because the vehicle needs to settle down since it had the new parts. At that point my client paid you the rest of the money which is $1900. My client used the vehicle for a week as per your instructions and the vehicle did not have any change. Upon having the vehicle checked by a different mechanic, my client found out that it did not have any parts changed.**

**He instructs me that since that time you are not answering your phone.**

**Since he did not have the use of the car for 20 days that is from November, 15th to December 5th my client informs me that he lost $1000 for the travelling expences.**

**We now inform you that we are in the process of initiating legal proceedings in the court of law. If we do not receive the amount of $3,000 and the $1,000 for the loss of use and the cost of this letter which shall be $500 from you within 14 days of the receipt of this letter we shall initiate the legal proceedings, which would make you incur further costs of the court.**

**Please be guided accordingly.**

**Yours in Service**

**Christopher Ross Gidla**

**Attorney at law**