18th March, 2009

**To**

**Executive Director**

**National Insurance Board**

**St James Service Centre**

**# 76 Western Main Road**

**St.James, Trinidad,**

**Princes Town**

Dear Sir/Madam

**RE: Illness benefit/ Ms. Camille Daniel Nottingham**

We act on behalf of Ms. Camille Daniel Nottingham. We are in the process of initiating legal process against her employers. She instructs us that she has been an employee of Brian & Kathleen Ibrahim of ‘The Fitness Centre.”

She had been on Certified Sick Leave for Sixty (60) Days with effect from January 28th, 2008. However upon Review by her Medical Practitioners on March 26th 2008, she was given an additional sixty (60) days leave. Copies of both Medical leave Certificates were submitted to the Fitness Centre’s Office.

The supervisor at Fitness Centre made several attempts to complete her NIS forms but did so incorrectly. Even though guided by a clerk at your office via telephone. As a result her NIS claims were late and she was therefore unsuccessful in receiving any such claims.

She was an employee of the Fitness Centre all along and was never dismissed. She was on a sick leave and was never on a no pay leave. It is a policy of the Centre that staff is paid for 10 sick days only and any additional days would be considered as a no pay leave and hence the forms would state as no pay leave. But in reality it is the sickness leave as she was on sick leave.

I request you that the benefit figures for both periods be calculated and send to this office at your earliest convenience, so that we can determine what is owing to her and would have been paid to her but for the negligence of her employer’s.

Thanking you in advance

Yours in service

Christopher Ross Gidla